



CODY HENSON

Judge Burnet County Court at Law

220 S. Pierce St. | Burnet, TX 78611

Date: September 22, 2023

To: All Attorneys Practicing in Burnet County Court at Law

From: Cody Henson, Judge, Burnet County Court at Law

Subject: Policies of the Burnet County Court at Law

Dear All,

Again, I would like to thank each of you for assisting in my transition to the bench. My ultimate goal has been to increase the efficiency and effectiveness of the Court. Your willingness to adapt and work with the Court has been greatly appreciated.

The following memo relates to language that will be required when the use of AppClose is ordered. In order to avoid misunderstandings or confusion relating to the use of AppClose, all orders related thereto will be required to include the language noted below. This should help to streamline requests for reimbursement and avoid communication concerns. Further, this should help to streamline your collection of information from your client. Thank you for your attention to this matter and for adapting to the Courts requests.

Required Language:

Beginning _____, the parties are ORDERED to communicate regarding their children via AppClose. The parties are THEREFORE ORDERED to download AppClose from the Apple App Store or Google Play Store and set up an AppClose account with the ability to receive notifications. Both parties are FURTHER ORDERED to install any AppClose updates released and in a timely manner. The parties shall conduct all communications regarding shared parenting matters using AppClose features except in the case of an emergency as provided for herein below. The parties shall not communicate by telephone or text messaging except regarding matters of an emergency nature regarding a child that must be acted upon in less than 24 hours. In the case of such an emergency, the subject and general content of any such communication shall also be memorialized by a text entry in the messaging feature within AppClose. The Court FURTHER ORDERS the parties to use the AppClose expenses, reimbursement, messaging, and ipayou features to record and formalize all potentially reimbursable expenses, including



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but not limited to documentation related to unreimbursed medical, dental, and vision claims. An electronic copy of the receipt for payment must be attached to each request or record. Each parent shall preserve the original of any such document posted. The payor for any reimbursable expenses shall be responsible for any fees associated with ipayou. The Court FURTHER ORDERS the parties to use and maintain their individual AppClose accounts for as long as any child is under the age of eighteen years and not otherwise emancipated. For purposes of this section of this order, "timely" means on learning of the event or activity, or if not immediately feasible under the circumstances, not later than twentyfour (24) hours after learning of the event or activity. This Order of Court shall remain in full force and effect until further Order of the Court

Again, I would like to thank each of you for your service to the citizens of Burnet County. My door remains open should any of you have concerns that we need to address.

Kind Regards,

Cody Henson
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